



**Curriculum Vitae
Europass**



PERSONAL INFORMATION

Name **Vasilescu Maria**

Address 241, Tudor Vladimirescu street, Țințăreni village, Gorj county

Telephone number

E-mail address

Nationality/(-ies) Romanian

Date of birth

Sex Female

WORK EXPERIENCE

Dates (from - to) 16.02.2009 – onward

Occupation or position held **Junior Assistant**

Main activities and responsibilities Seminars, research and methodical preparation, participation as a member of the admissions committee, participation in national and international conferences and symposiums.

Name and address of employer Faculty of Economics, „Constantin Brâncuși” University of Țirgu-Jiu

Type of business or sector Educational

Dates (from - to) 01.10.2007 – 15.02.2009

Occupation or position held **Junior Assistant (associate)**

Main activities and responsibilities Seminars

Name and address of employer Faculty of Economics, „Constantin Brâncuși” University of Țirgu-Jiu

Type of business or sector Educational

Dates (from - to) 15.08.2007 – 13.02.2009

Occupation or position held **Economist**

Main activities and responsibilities

- Registration of primary documents of the company;
- Compilation and accounting of issued tax invoices;
- Accounting records, trial balance;
- CASH FLOW daily update;
- Checking collections and provenance;
- Preparation of statements relating to internal and external displacements;
- Ensuring that all the organization's financial obligations to third parties are fulfilled;

Name and address of employer SC Cosgeorgi SRL, Rovinari

Type of business or sector

Dates (from - to) 25.07.2005 – 01.09.2006

Occupation or position held	Accountant
Main activities and responsibilities	<ul style="list-style-type: none"> - - Registration of primary documents of the company; - - Compilation and accounting of issued tax invoices; - - Preparation of statements relating to internal and external displacements;
Name and address of employer	SC MGV COMPUTERS, Turceni
Type of business or sector	Accounting
EDUCATION AND TRAINING	
Dates (from-to)	1.10.2014 – onward
Title of qualification awarded	PhD student
Principal subjects/occupational skills covered	Economics
Name and type of organisation providing education and training	Faculty of Economics and Business Administration, University of Craiova
Dates (from-to)	01.10.2006 – 01.07.2008
Title of qualification awarded	Master's degree
Principal subjects/occupational skills covered	European Integration, Management of international transactions
Name and type of organisation providing education and training	Faculty of Economics and Business Administration, West University of Timisoara
Dates (from-to)	01.03.2008 – 01.07.2008
Title of qualification awarded	Postgraduate diploma
Principal subjects/occupational skills covered	Project Cycle Management
Name and type of organisation providing education and training	Department of Quality Management, University of Craiova
Dates (from-to)	01.09.2006 – 01.02.2007
Title of qualification awarded	Erasmus certificate
Principal subjects/occupational skills covered	International Economic Relations, Strategic Management, Economics and Human Resource Management
Name and type of organisation providing education and training	Faculty of Economics and Social Sciences, University of Science and Technology of Lille, France
Dates (from-to)	01.10.2002 – 01.07.2006
Title of qualification awarded	Bachelor's degree
Principal subjects/occupational skills covered	International Economic Relations, International Payments Technology, Financial Analysis, Financial Management
Name and type of organisation providing education and training	Faculty of Economics, West University of Timișoara
Dates (from-to)	01.10.2002 – 01.07.2007
Title of qualification awarded	Bachelor's degree

Principal subjects/occupational skills covered French, English
 Name and type of organisation providing education and training Faculty of Applied Modern Languages, Tibiscus University of Timisoara

Dates (from-to) 15.09.1997 – 15.06.2002

Title of qualification awarded High school diploma
 Principal subjects/occupational skills covered Pedagogy
 Name and type of organisation providing education and training „Spiru Haret” High School, Tîrgu-Jiu

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE **Romanian**

OTHER LANGUAGES **French, English , Spanish**

Self-assessment <i>European level (*)</i>	Understanding				Speaking				Writing	
	Listening		Reading		Spoken interaction		Spoken production			
French	C2	Proficient user	C2	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
English	C1	Proficient user	C1	Proficient user	B2	Independent user	B2	Independent user	B2	Independent user
Spanish	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user	A2	Basic user

(*)Common European Framework of Reference for Languages

SOCIAL SKILLS AND COMPETENCES I'm a sociable, communicative, reliable, conscientious, resposable and very creative person

ORGANISATIONAL SKILLS AND COMPETENCES Synthetis capacity, leadership skills, decision making skills

TECHNICAL SKILLS AND COMPETENCES Microsoft Office, Adobe Professional, Internet.

DRIVING LICENCE(S) B category

ADDITIONAL INFORMATION **Contact person:**

- **Lecturer PhD Mungiu Pupăzan Claudia, Director of the Management, Marketing, Business Administration Department, „Constantin Brâncuși” University of Tg-Jiu, claudia.mungiu@gmail.com**