# Privacy Statement

1. **Description of the service**
   The data gathered when applying for International Summer Courses in Romanian Language, Culture and Civilization in 2019, will be stored in the management database of University of Craiova.
   Some of the data, such as your name, the name of your media organisation and your professional contact details will be extracted from this database in the form of an online directory available to the management of the University. This will allow them to maintain contact with you on professional matters, and arrange access to the buildings of the University.
   All the data requested on the application form below is treated in accordance with Regulation 679/2016 on the protection of individuals with regard to the processing of personal data by the

2. **What information do we gather, by what means and for what purpose?**
   The following information is stored:
   Concerning the person: title (Mr/Ms), name, first name, place and date of birth, nationality, private address, identification card number, business and private telephone numbers, electronic address, photo, life style. In accordance with the application form the applicants must provide supporting documents.

3. **Legal basis:**
   The processing of this data is necessary in order to facilitate or perform a task carried out in the legal interest, i.e. educational law

4. **Technical information:**
   The form uses the "https / SSL" secure protocols, which guarantee protection and encryption of data exchanges between the remote computer and the University server.
   The form employs technology to check up to a certain point the validity of the data supplied. The data are stored on the servers but are not visible by the persons managing the application form before it has been submitted by the applicant. The applicant can save his application form request in order to resume later or modify the data. An acknowledgment of receipt is sent to applicants at the end of the submission process.

5. **Who has access to the data?**
   Direct access to the project management database is limited:
   - to the persons responsible for managing and granting certifications,
   - to the persons responsible for authorising or for giving access to any building in which services of University and bodies are located,
   - to the persons managing the issue of service cards of University institutions and bodies
   - to persons in charge of communication within University and bodies,
   - to persons responsible for the security of University institutions and bodies,
   - to the press departments of the University
   - to the board members of the University

6. **How are the data protected and safeguarded**?
   Data is protected by a number of measures introduced by the Department for Informatics to protect the integrity and confidentiality of the University's electronic products.
   Access to personal data is protected by means of access rights which are strictly limited in accordance with the "need to know" principle and are based on the duties entrusted to access holders.
   The control log of the online directory permits to verify at any moment what operations have been performed

7. **How can you check the data or request that they be corrected or deleted**?
   If s/he does not want certain data to be stored in an electronic format or if s/he wishes to make amendments, s/he must inform the University in writing or by dpo@ucv.ro.

8. **How long are your data kept?**
   The data you provide is stored in this database for maximum 10 years following the expiry of the accreditation unless you expressly request its removal (in which case you will no longer enjoy the facilities provided by the application).

9. **Contact information:**
   For any question or complaint, use this dpo@ucv.ro.

10. **Acceptance**:
    Submitting this form, I agree to my professional and private particulars and my photograph being stored in the database managed by University of Craiova and I agree to this information being used as set out above. This acceptance of the processing of my personal data constitutes "data subject's consent" according to the terms of Article 6 (1) of Regulation 679/2016 of European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data .